

ENROLMENT POLICY/T&Cs

Acknowledgement of understanding and agreement to adhere to all studio policy and enrolment T&Cs is requirement for enrolment. Failure to honour this agreement may result in Enrolment suspension.

STUDIO POLICY | DEVICES & SOCIAL MEDIA

- Media release permissions for all students are optional and will be fully respected by the class teacher/studio (Levels of release are Full Release - Class Only Release - For Educational Purposes - No Media Release).
- **Students and parents are not permitted to capture images or video of classes without the confirmed consent of the class teacher.** (This is to ensure we do not breach the Media Release Permissions of each student and to protect the intellectual property of our choreography)
- Students are not permitted to use or play on their phones during class time. Should a phone be required to be left nearby for emergency contact please advise your teacher.
- Explosive Dance & Theatre Co embrace interactive use of the official social media accounts (Facebook and Instagram) as a great platform of communication. Use is to be strictly for business and studio community purposes. Activity of any other nature (i.e. spam business posts, harassment/bullying, political lobbying) is not permitted.
- Official Accounts: FB: www.facebook.com/explosivedanceperth IG: @explosivedanceperth

STUDIO POLICY | COMMUNICATION & INTERACTION

- Communication to enrolled studio families will be primarily via email (Invoices, News Alerts etc) so we stress the importance of checking your nominated email account regularly (including the junk folder).
- For communication regarding student progress or general questions or concerns it is our preference that communication is made via email or phone (rather than social media) to ensure your query is attended to and recorded properly and with discretion.
- If your child (or you) experiences any issues/incidents in class with peers or teachers we request that you bring this to the attention of Fran or Tamara immediately so we may take appropriate action and find a resolution quickly.
- Please also communicate if your child (or you) are experiencing any extenuating circumstances outside of the studio setting that may impact feelings of safety and well being in class so that we may ensure appropriate sensitivity and support is in place from our teachers.
- Explosive Dance & Theatre Co maintains records of any injuries and incidents that occur in class as well as any general disclosures or reports made during class time and if necessary will seek advice from or offer referrals to external organisations if requested.
- Explosive Dance & Theatre Co will only accept the highest level of respectful interaction between Directors, Teachers, Students and Parents.

DIRECT CONTACT DETAILS FOR MANAGEMENT:

Francine Brereton (DIRECTOR) - E: brerexp@inet.net.au M: 0416 257 712

Tamara Artemis (CO-DIRECTOR) - E: tamara@explosivedance.com.au M: 0414 340 194

ENROLMENT POLICY/T&Cs

ENROLMENT TERMS & CONDITIONS

- Completed enrolment forms and payment of Registration in full is required before enrolment is confirmed and participation is permitted
- Class participation is for enrolled students only (please do not bring friends along to join in casually without prior approval). This is both for our duty of care/insurance requirements and class cap on student numbers and to respect those who have fully enrolled and are paying for their classes. Should you have a friend interested they are welcome to book a trial or attend an open event.
- Invoices for Term Fees will be issued via email no less than 7 days before the Term is due to commence, or at the the time of enrolment if joining part way through. It is your responsibility to advise us if you have not received your invoice. As all dates and costs are pre-advised not receiving your invoice is not considered a valid reason for non payment.
- Payment options are limited to: Full payment up front by the start of term or a Direct Debit plan set up on our system (4 Weekly or 2 Fortnightly payments). Direct Debit Payment Plans must follow our selected dates (Detailed in our Fee Guide).
- Any other payment arrangement must be requested in writing prior to Fee due date for consideration, otherwise penalties for non-payment may apply.
- If you enrol part way through the term, full registration and pro rata term fees are payable. Should you enrol after week 4 both amounts will be due up front in full.
- Direct Debit plans will incur a processing/set up fee of \$5 per term
- Overdue payments may result in restriction of enrolment until account is brought up to date.
- Once you have submitted your enrolment and accepted your place by paying your Registration Fee, your enrolment is for the term and Full Term Fees are payable regardless of attendance with no refunds issued for travel, illness or change of mind.
- No refunds will be issued on concert class fees (which include a contribution to Costuming, Concert T-shirt and Theatre Fees) should you chose to withdraw before the concert costuming is issued.
- Variations to your enrolment are permitted (change of class etc) where class numbers allow and pro rata adjustments of fees (increase or decrease) will be made accordingly
- For your convenience enrolment into a new Term will automatically roll over, however if you do not wish to continue, you must advise via email or text prior to the commencement of the next term so you are not charged for the following term.